

## Notice of Annual General Meeting

Notice is hereby given that the 46th Annual General Meeting of the Members of the GlaxoSmithKline Bangladesh Limited will be held at Radisson Blu Chattogram Bay View, RDCH, SS Khaled Road Lalkhan Bazar, Chattogram on Thursday, 25th April 2019 at 11:00 A.M. to transact the following business.

1. To receive, consider and adopt the Audited Financial Statements for the year ended 31st December 2018 together with the Directors' Report and the Auditors' Report thereon.
2. To declare dividend for the year ended 31st December 2018.
3. To elect Directors of the Company in the vacancies caused under Article 85 and 89 of the Articles of Association.
4. To appoint Auditors for the year 2019 and to fix their remuneration.
5. To appoint Compliance Auditor (Corporate Governance Certification) for the year 2019 and to fix their remuneration.
6. To approve the appointment of Managing Director as per The Companies Act 1994.
7. To approve the appointment of Independent Director as per Bangladesh Securities and Exchange Commission's Notification.

By order of the Board



Faridul Hoque Sikder  
Company Secretary

Dhaka, 1st April 2019

### Notes:

1. Members whose name appeared in the Members/Depository Register as on "Record Date" i.e. 21st March 2019 are eligible to attend and vote in the Annual General Meeting (AGM) and to receive the dividend as declared in the AGM.
2. Members entitled to attend and vote at the AGM may appoint a Proxy to attend on his/her behalf. The Proxy Form must be affixed with revenue stamp of TK. 20 and deposited at the Company's Corporate Office not less than 48 hours before the time appointed for holding the AGM.
3. Member(s) / Proxy-Holder(s) are requested to record their entry in the AGM well in time. The registration counters will be opened at **9:30 a.m.**
4. The concern Merchant Banks, Depository Participants and Stock Brokers are requested to send the list of Margin Loan Holders with the details, (if any) within 22nd April 2019 to the Company's Corporate Office, otherwise, the dividend will be paid to Member's bank account whose names appeared on the 'Record Date'.
5. In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated 24th October, 2013 **(No Gift/Food shall be distributed at the time of the AGM.)**