

Notice of Annual General Meeting

Notice is hereby given that the 45th Annual General Meeting of GlaxoSmithKline Bangladesh Limited will be held at Radisson Blu Chittagong Bay View, RDCH, SS Khaled Road Lalkhan Bazar, Chittagong on Thursday, 19th April 2018 at 11:00 A.M. to transact the following business.

1. To receive, consider and adopt the Audited Financial Statements for the year ended 31st December 2017 together with the Directors' Report and the Auditors' Report thereon.
2. To declare dividend for the year ended 31st December 2017.
3. To elect Directors of the Company in the vacancies caused under Article 85 and 89 of the Articles of Association.
4. To appoint Auditors for the year 2018 and to fix their remuneration.
5. To approve the appointment of Independent Director as per Bangladesh Securities and Exchange Commission's Notification.

By order of the Board



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S.O.M. Rashedul Quayum
 Company Secretary

Dhaka, 27th February 2018

Notes:

1. Members whose name appeared in the Members/Depository Register as on "Record Date" i.e. 21st March 2018 are eligible to attend and vote in the Annual General Meeting (AGM) and to receive the dividend as declared in the AGM.
2. Members entitled to attend and vote at the AGM may appoint a Proxy to attend in his/her stead. The Proxy Form must be affixed with revenue stamp of TK. 20 and deposited at the Company's Registered Office not less than 48 hours before the time appointed for holding the meeting.
3. Members are requested to provide their 12 digits e-TIN Certificate to their DP (for BOID number holders) and share department of the company (for Folio number holders) before the 'Record Date' with a view to update their records, failing which, income tax at source will be deducted from cash dividend @15% instead of @10% (for individual) as per income tax rules in force.
4. DP/Stock Brokers are requested to send the list of Margin Account Holders, if any, within 1st April 2018 to the company, otherwise, the dividend will be paid to Member's bank account whose names appeared on the 'Record Date'.
5. In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated 24th October, 2013, **no gift/food shall be distributed at the time of the AGM.**